

Board Minutes of the Luck School Board
Regular Board Meeting
July 22, 2019
6:00 P.M.
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:00 pm on Monday, July 22, 2019 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, and Rick Palmer. Todd Roehm arrived at 6:13 pm. Administration present were Brad Werner and Cory Hinkel. Others present were Victor Drost, CESA 10 Financial Team; Pam Stratmoen, Central Insurance; Luke Schultz, CESA 10; Ben Berry, Wold Architects; Mary Stirrat, “Inter-County Leader”; and Lynda Olds, “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda. Seconded by Amy Dueholm. All aye. Motion carried.

2. Motion by Rick Palmer to approve the minutes as presented of previous meeting of June 24, 2019. Seconded by Sarah Cook. All aye. Motion carried.
3. Motion by Sarah Cook to approve Purchase Card transactions in the amount of \$42,587.56, Vouchers #84675-84769 in the amount of \$311,423.49, and ACH payments and Direct Withdrawals in the amount of \$409,317.72. Seconded by Amy Dueholm. All aye. Motion carried.
4. Motion by Sarah Cook to approve the Treasurer’s Report as given by Amy Dueholm.. Seconded by Rick Palmer. All aye. Motion carried.
5. Citizens signed up to address the Board: None
6. a . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Summer school has wrapped up for this year, and Mr. Hinkel noted that we are going to explore running our own summer school program in the future. The summer food program continues to run smoothly. The maintenance crew has been working hard to get the building ready, and the room movement continues to progress.

b. Elementary Principal, Jason Harelson, supplied the Board with a written report and Cory Hinkel highlighted the following items. The K4-12 media center space is taking shape and looking great due to a huge amount of work by Kim Gould, Media Specialist, and the maintenance team. The former elementary library, which is transitioning to the K4-12 art room, is also looking good. Ordering supplies and curriculum for the 2019-20 school year has begun. Mr. Harelson also noted the success of summer school and the school garden.

c. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. Mr. Werner is working on scheduling the installation of the CNC machine and also training. The rollover for 2018-19 Educator Effectiveness and setup for 2019-20 is nearing completion. Mr. Werner also talked about the progress of the K-4 media center and art room, and noted that Mrs. Carolyn Peterson, Mrs. Nikki Tempesta, and Ms. Torrie Greer have all completed the move to their new rooms.

d. Board Member Reports - None.

e. Luke Schultz, CESA 10 and Ben Berry, Wold Architects updated the Board on referendum options moving forward. It was reported that a traffic study, in minutes, would cost the District between \$14,000-\$20,000. The Board is looking at all options to meet the educational needs of the students, and more information on the direction of a future referendum will be forthcoming.

f. Victor Drost, CESA 10 Financial Team, updated the Board on the financial situation of the District. Our 3-year student average is lower. This, along with an increase in insurance and other factors, will require the 2019-20 budget to be trimmed. The 2018-19 audit is presently underway.

g. Pam Stratmoen, Central Insurance, updated the Board on the insurance renewal. The initial rate increase was close to 15%, but was negotiated down to 5.5%.

7. a. Discussion was held regarding the approval of the Health insurance. To offset some of the expense from the 5.5% rate increase, the HRA will now be funded at 80% by district and 20% by employee, a change from 90% by district and 10% by employee. Motion by Todd Roehm to approve the Health insurance renewal with a 5.5% increase, and the HRA funding at 80% district, 20% employee. Seconded by Rick Palmer. All aye. Motion carried.

b. Mr. Hinkel presented the Leveled Compensation Model for Professional Staff for teacher salary movement. Motion by Rick Palmer to accept the Compensation Model as presented. Seconded by Amy Dueholm. All aye. Motion carried.

c. Mr. Werner presented the Academic Standards and Educational Options of the Luck School District to the Board. The District will continue to use the Wisconsin Academic Standards to guide teaching and learning, and all educational options of the District are described in the document. Motion by Todd Roehm to accept the Academic Standards and Educational Options as presented. Seconded by Sarah Cook. All aye. Motion carried.

d. The Administration recommends Katie Gobler Anderson for the position of K4-12 Guidance Counselor. Katie comes to us with quality guidance counselor experience that includes working with students at all grade levels. Motion by Rick Palmer to approve the hiring of Katie Gobler Anderson for the position of K4-12 Guidance Counselor. Seconded by Amy Dueholm. All aye. Motion approved.

e. The Administration recommends Shelly Schmitz for the position of Special Education Teacher. Shelly comes with multiple years of experience teaching special education at a variety of levels. Motion by Todd Roehm to approve the hiring of Shelly Schmitz for the position of Special Education Teacher. Seconded by Sara Cook. All aye. Motion carried.

f. Toby Carley, Athletic Director, recommends Jeni Arjes for the JV Volleyball Coach position. Varsity girls basketball and junior high basketball coaching positions remain open. Motion by Rick Palmer to approve the coaching hire as presented. Seconded by Todd Roehm. All aye. Motion carried.

g. Mr. Hinkel presented the School Nurse Job Description to the Board for approval. Motion by Rick Palmer to approve the job description as presented. Seconded by Sarah Cook. All aye. Motion carried.

h. Mr. Hinkel presented the staffing changes at The Nest as follows: Scout Meyer, resignation; Brittany Weinzirl, new hire; Anja Von Luede, Meg Jenny and Rylee Johnson, seasonal summer staff hires. Motion by Sarah Cook to approve The Nest staffing changes as presented. Seconded by Amy Dueholm. All aye. Motion carried.

i. The Administration recommends Christina Jensen for the position of School Nurse. Christina has past experience in the educational setting and possesses the skills to build this new position. This will be a part-time flexible scheduled position with 10 hours per week. Motion by Rick Palmer to approve the hiring of Christina Jensen for the position of School Nurse. Seconded by Todd Roehm. All aye. Motion approved.

j. Mr. Hinkel presented the 2019-20 Employee Handbook and highlighted the following changes. Staff Parking was added; Personal Communication Devices was added under Electronic Media & Social Media Policy, “General Guidelines - Social Media”, and Jury Duty Leave was added. Extra-Curricular Pay was adjusted for Safety Patrol and Yearbook; Weight Room was eliminated; School Photographer and Athletic Director were added. Motion by Sarah Cook to approve the 2019-20 Employee Handbook changes as presented. Seconded by Rick Palmer. All aye. Motion approved.

k. Mr. Hinkel presented communication from Kobussen Buses Ltd. that outlined their request for an additional 1.5% increase over and above the normal contracted rate increase. This increase is being passed on to customers to support increased driver wages and business costs. After much discussion, the Board decided to table the approval of the additional increase request. Motion by Todd Roehm to table the 1.5% increase request from Kobussen Buses Ltd. Seconded by Rick Palmer. All aye. Motion carried.

8. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Todd Roehm-yes, Sarah Cook-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 2019-2020 Staffing

9. Motion by Todd Roehm to reconvene into open session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Todd Roehm-yes, Sarah Cook-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
10. Motion by Rick Palmer to adjourn. Seconded by Amy Dueholm.. All aye. Motion carried. Meeting adjourned at 9:42 pm.

Submitted by Cory Hinkel, District Administrator
Minutes Approved August 26, 2019

Board Minutes of the Luck School Board
Special Board Meeting
August 14, 2019
7:00 pm
Board Room

1. President Jacob Jensen called the special meeting of the Luck Board of Education to order at 7:04 pm on Wednesday, August 14, 2019 in the District Board Room. Members present were Amy Dueholm, Rick Palmer and Todd Roehm. Absent was Sarah Cook. Administration present were Brad Werner, Jason Harelson and Cory Hinkel. Others present were Luke Schultz, CESA 10.

Pledge of Allegiance by all.

Motion by Todd Roehm to approve the agenda. Seconded by Rick Palmer. All aye. Motion carried.

2. a. Discussion was held on the referendum with Luke Schultz, CESA 10.
3. Motion by Todd Roehm to adjourn. Seconded by Amy Dueholm. All aye. Motion carried. Meeting adjourned at 8:43 pm.

Submitted by Cory Hinkel, District Administrator
Minutes Approved August 26, 2019

Board Minutes of the Luck School Board
Regular Board Meeting
August 26, 2019
6:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:00 pm on Monday, August 26, 2019 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, and Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Brad Werner and Cory Hinkel. Others present were Junellyn Anderson, Recording Secretary, Shelly Schmitz, Kim Gould, Katie Gobler Anderson, Ella Tretsven, Kirsten Konder, Mike Olson, Balsam Lake Kobussen Terminal Manager, two representatives from Kobussen Buses, Ltd., Mary Stirrat, “Inter-County Leader”; and Lynda Olds, “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda. Seconded by Amy Dueholm. All aye. Motion carried.

2. Motion by Todd Roehm to approve the minutes as presented of previous Regular meeting of July 22, 2019, and Special meeting of August 14, 2019. Seconded by Amy Dueholm. All aye. Motion carried.
3. Motion by Todd Roehm to approve Purchase Card transactions in the amount of \$42,587.56, Vouchers #84770-84827 in the amount of \$130,655.96, and ACH payments and Direct Withdrawals in the amount of \$285,593.89. Seconded by Sarah Cook. All aye. Motion carried.
4. Motion by Rick Palmer to approve the Treasurer’s Report as given by Amy Dueholm.. Seconded by Todd Roehm. All aye. Motion carried.
5. Citizens signed up to address the Board: None
6. a . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel reported on the conferences that he attended; a Charter School conference and a School Law conference. He is exploring how a charter school may benefit the District in the future, and information he obtained from the school law conference has been included in our Student Handbook. The summer food program will run through Cardinal Academy. 50 to 100 kids were served on a daily basis, and the program was well utilized by our sports teams. Mr. Hinkel recognized Wintergreen Landscaping for doing an exceptional job with the grounds maintenance this summer, and the maintenance team for their work to ready the building for the school year.

b. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson reported that he and the elementary staff is excited to start another year and updated the Board on the inservice time, which included

SPARK, a NVCi refresher for the entire elementary staff, and preparation for Cardinal Academy. Mr. Harelson also shared the Positivity Project, a K-8 program that will be implemented for the 2019-20 school year.

c. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. Mr. Werner shared the details of the transition to the trimester schedule, which included adjustments to the bell schedule, grab & go breakfast, and lunch times. The student representative for the School Board will be chosen for a September start. Fall sports are in full swing. Mr. Werner also reported on the excellent inservice with Mary Matheson from SPARK.

d. Board Member Reports - Todd Roehm reported that Amy Aguado, Community Ed Director, sent a newsletter update to the Board outlining the addition of pages and new route additions.

e. Mr. Hinkel introduced the new staff, which includes Katie Gobler Anderson, K4-12 School Counselor, Kim Gould, K4-12 Media Specialist, and Shelly Schmitz-Ince, Special Ed Teacher. Each gave a brief overview of experience.

f. Ella Tretsven, FFA President, gave a year-in-review report for the Ag and FFA programs. Ms. Kirsten Konder, Ag/Tech Ed Teacher, gave a presentation showing the growth of the Ag/Tech Ed programs. Also covered was the progress and activities of the FFA program. Many grants were received, and Ms. Konder talked about what each grant has been or will be used for. Lastly she reviewed what 2019-20 will look like for the Ag/Tech Ed and FFA programs.

7. a. Discussion was held on the Kobussen contract request that was tabled at the July 22, 2019 meeting. The Board decided to stay with the original contract as written, which would not include the additional 1.5% increase over and above the normal annual increase. Motion by Rick Palmer to deny the revision to the contract asking for an additional 1.5% increase. Seconded by Todd Roehm. All aye. Motion carried.

8. a. Mr. Harelson presented the 2018-19 Seclusion and Physical Restraint Data report to the Board for approval. Motion by Todd Roehm to accept the report as presented. Seconded by Sarah Cook. All aye. Motion carried.

b. Mr. Hinkel presented the report of the 2019-20 school year team leaders for RTI, Technology and School-Wide Discipline, and the Mentors to the Board for approval. Motion by Amy Dueholm to approve the report as presented. Seconded by Todd Roehm. All aye. Motion carried.

c. Discussion/Approval of Health Insurance Broker RFP - Tabled.

d. Mr. Hinkel presented the request from Kinship of Polk County to renew the District's financial commitment to the Kinship program in the amount of \$2,000. Motion by Todd Roehm to approve the renewal of the Kinship services for the 2019-20 school year. Seconded by Sarah Cook. Motion carried with 4 votes aye, 1 abstention.

e. Toby Carley, Athletic Director, recommends the following coaching positions: Ronny Petersen, Head Girls Basketball. Motion to accept by Rick Palmer. Seconded by Amy Dueholm. All aye. Motion carried. Shelly Schmitz, 7th grade Girls Basketball. Motion to accept by Todd Roehm. Seconded by Sarah Cook. All aye. Motion carried. Kyle Johnson, volunteer MS Football. Motion to accept by Rick Palmer. Seconded by Todd Roehm. All aye. Motion carried.

f. Mr. Harelson recommends the following individuals for part-time Para-Professional positions: Jill Zabel and Alecia Ouellette. Motion by Amy Dueholm to approve the Para-Professional positions as presented. Seconded by Rick Palmer. All aye. Motion carried.

g. Mr. Werner presented a request for early graduation, to concur with the end of the first trimester. Motion by Amy Dueholm to approve the early graduation request. Seconded by Sarah Cook. All aye. Motion carried.

h. Mr. Hinkel presented a new Support Staff pay schedule to the Board for approval. Motion by Rick Palmer to approve the pay schedule as presented. Seconded by Todd Roehm. All aye. Motion carried.

i. Mr. Hinkel presented a Referendum maintenance list with an estimated project cost of \$9.5 million to the Board. Review and discussion followed. Mr. Hinkel shared the feedback from the staff meetings that were held during inservice. Focus groups will be created.

9. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Todd Roehm-yes, Sarah Cook-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 2019-2020 Director and Administrative Pay.

10. Motion by Amy Dueholm to reconvene into open session. Seconded by Sarah Cook. Roll Call: Rick Palmer-yes, Todd Roehm-yes, Sarah Cook-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. Action Item: Motion by Todd Roehm to give Directors an \$800 per year increase based on their FTE, i.e. \$800 if full time, percentage of \$800 if part time. Seconded by Sarah Cook. All aye. Motion carried. No action was taken on Administrative pay.

11. Motion by Rick Palmer to adjourn. Seconded by Amy Dueholm.. All aye. Motion carried. Meeting adjourned at 8:45.

Board Minutes of the Luck School Board
Regular Board Meeting
September 23, 2019
6:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:01 pm on Monday, September 23, 2019 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, Todd Roehm and Rick Palmer. Administration present were Jason Harelson and Cory Hinkel; Brad Werner was absent. Others present were Junellyn Anderson, Recording Secretary; Levi Jensen, Student Representative; Aaron Arjes; Judy Wicklund; Mary Stirrat, “Inter-County Leader”; and Linda Olds, “Ledger Publications”,

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda as presented. Seconded by Amy Dueholm. All aye. Motion carried.

2. Motion by Todd Roehm to approve the minutes as presented of previous meeting of August 26, 2019 . Seconded by Sarah Cook. All aye. Motion carried.
3. Motion by Todd Roehm to approve Purchase Card transactions in the amount of \$14,959.18, vouchers #84828-#84931 in the amount of \$105,993.16, and ACH payments and Direct Withdrawals in the amount of \$319,832.24. Seconded by Rick Palmer. All aye. Motion carried.
4. Motion by Sarah Cook to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Rick Palmer. All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Student Representative, Levi Jensen, reported that the school year is off to a good start and highlighted Fall sports, upcoming Homecoming activities, and the trimester schedule. Details were also given on the new Cardinal Fan Club, which has been set up to encourage school spirit and attendance at sporting events.

b . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel met with teachers who utilize the school forest to discuss improvements. An update was given on the Eugene Wynn Memorial Dock project; funds continue to come in and the dock will be a reality in the Spring. Christina Jensen, our School Nurse, is working out well and she is figuring out what tasks need to be addressed. The Principals will be talking with the Leadership Teams about a possible transition for the Christmas Tea, as the space utilized for that is now a classroom. As the Board is looking at upcoming referendum plans, Mr. Hinkel and some board members will be meeting with the Village Planning Commission to discuss parking lot and street safety.

c. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. It has been a positive start to the school year. The new playground equipment is a hit with the students. A Gaga Pit has been installed, with a second coming soon, thanks to Parker Hannifin. Also installed were tetherballs. Mr. Harelson reported on the morning schedule change, PBIS, and the new Positivity Project.

d. High School Principal, Brad Werner, supplied the Board with a written report. Mr. Hinkel presented and highlighted the following items. Lyceums during September included a Flight Squad Basketball presentation, with thanks to the Unity Lion's Club, and a Top Secret Project presentation sponsored by Hazelden. The new bell schedule is going well. The addition of the school nurse position has been helpful for student health plans, epi-pen renewals and a number of other health-related items. The table saw stop has been installed. Our 2018-19 ACT average is 19.4, up from the 2017-18 average of 18.0. The state average is 19.7.

e. Board Member Reports - None

f. Aaron Arjes, Technology Director, supplied the Board with a written report and provided information to the Board on the following: Safety grant updates, replacement of chromebooks, replacement of elementary/art computer lab, replacement of main wiring closet, Skyward Fee Management, upgrades to the graduation ceremony, new copiers, cyber security training, wireless lock issues, current issues with Promethean boards, and Clevertouch Plus Panels. Discussion ensued about the Clevertouch Plus Panels, which will eventually replace the Promethean boards. Mr. Arjes also presented goals for the 2019-20 school year, and highlighted extra projects he completed within the building not specifically related to technology.

g. Judy Wicklund reported on the success of Cardinal Academy, which offered fun, interesting and challenging activities. 60 students participated in grades 6-12. These two days reinforce positive interaction between teachers and students, and students and community. Ms. Wicklund praised the staff for being vested in the Academy, as a tremendous amount of work is done to make these days a success. Student-led activities will possibly be explored for next year.

7. a. Mr. Hinkel presented the Sterling Bank proposal for a Cash Flow Loan/Line of Credit for up to \$1,000,000 to the Board for approval. Motion by Rick Palmer to approve the proposal as presented. Seconded by Amy Dueholm. All aye. Motion Carried.

b. Mr. Hinkel presented an Administrative Rule for Athletic Admission to the Board for approval. Motion by Rick Palmer to approve the Administrative Rule as presented. Seconded by Sarah Cook. All aye. Motion carried.

c. Mr. Hinkel presented 13 applications for Approval of Early College Credit Program to the Board for approval. During discussion it was noted that applications can only be submitted for courses not offered in the District curriculum. Motion by Amy Dueholm to approved the applications as presented. Seconded by Todd Roehm. All aye. Motion carried.

d. Toby Carley, Athletic Director, recommends Aren Gerich for the JV Girls Basketball coach position. Motion to accept by Todd Roehm. Seconded by Amy Dueholm. All aye. Motion carried.

e. Mr. Hinkel presented the resignation/retirement letter for Janet Brandt, Title 1 Coordinator/Teacher and Reading Specialist, with many thanks for 24 years of dedication to the students of Luck School District. Motion to accept by Rick Palmer. Seconded by Sarah Cook. All aye. Motion carried.

f. Mr. Harelson recommends Myrna Hinz for a part-time Para-Professional position. Motion to approve by Todd Roehm. Seconded by Rick Palmer. All aye. Motion carried.

g. Mr. Hinkel led discussion on the referendum. Estimates for the maintenance projects were reviewed and discussed, and it was decided that there will be one Focus Group meeting which will take place late October/early November. The Board has agreed that the goal is to stay around \$5,500,000.

8. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Todd Roehm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Contracts
9. Motion by Todd Roehm to reconvene into open session. Seconded by Rick Palmer. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
10. Motion by Todd Roehm to adjourn. Seconded by Sarah Cook. All aye. Motion carried. Meeting adjourned at 9:48 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved October 28, 2019

Board Minutes of the Luck School Board
Special Board Meeting
September 30, 2019
5:00 pm
Board Room

1. Vice President Todd Roehm called the special meeting of the Luck Board of Education to order at 5:07 pm on Monday, September 30, 2019 in the District Board Room. Members present were Amy Dueholm, Rick Palmer and Sarah Cook. Jacob Jensen arrived late. Administration present were Brad Werner, Jason Harelson and Cory Hinkel. Also present was Luke Schultz, CESA 10.

Pledge of Allegiance by all.

Motion by Amy Dueholm to approve the agenda. Seconded by Rick Palmer. All aye.
Motion carried.

2. a. Motion by Amy Dueholm to convene into Executive Session. Seconded by Sarah Cook. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: CESA 10 Referendum Contract
3. Motion by Amy Dueholm to reconvene into open session. Seconded by Sarah Cook. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion Carried. No official action took place in open session.
4. Motion by Sarah Cook to adjourn. Seconded by Todd Roehm. All aye. Motion carried. Meeting adjourned at 6:14 pm.

Submitted by Cory Hinkel, District Administrator
Minutes approved October 28, 2019

Board Minutes of the Luck School Board
Regular Board Meeting
October 28, 2019
6:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:00 pm on Monday, October 28, 2019 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, and Rick Palmer; Todd Roehm was absent. Administration present were Jason Harelson and Cory Hinkel; Brad Werner was absent. Others present were Junellyn Anderson, Recording Secretary; Ben Smith, Student Representative; Renee Gavinski; Pam Stratmoen ,SF Financial; Mary Stirrat, “Inter-County Leader”; and Linda Olds, “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Amy Dueholm to approve the agenda as presented. Seconded by Rick Palmer. All aye. Motion carried.

2. Motion by Sarah Cook to approve the minutes as presented of previous Regular meeting of September 23, 2019, and Special meeting of September 30, 2019. Seconded by Amy Dueholm. All aye. Motion carried.
3. Motion by Rick Palmer to approve Purchase Card transactions in the amount of \$32,453.90, vouchers #84932-#85085 in the amount of \$132,621.85, and ACH payments and Direct Withdrawals in the amount of \$509,905.32. Seconded by Sarah Cook. All aye. Motion carried.
4. Motion by Sarah Cook to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Rick Palmer. All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Student Representative, Ben Smith, updated the Board on the Fall sports seasons, gave a recap of Homecoming activities, and congratulated the Drama Club on another successful Fall Play. Other student clubs reported on were Student Council, NHS, FFA, FCCLA and Spanish; all are busy with activities and service projects. The Yearbook Staff is in the process of forming under the advisorship of Ms. Kendra DeLong. The recent whole-school evacuation was well received by the student body and was a success.

b . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel brought the concept of a school resource officer partnership with the Village to the Board for support. The Board agreed this would be a positive idea to implement and gave the go-ahead to meet with Village officials. The Focus Group meeting is scheduled for Monday, November 11, 2019 at 6:30 pm in the cafeteria, with a community meal served at 6 pm. Discussions from this meeting will be influential as to what may be included in the referendum. Mr. Hinkel, Todd Roehm and

Rick Palmer met with the village Board about our traffic/parking issues. The village Board updated Mr. Hinkel and the Board members about studies they are currently undergoing.

c. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Elementary students had fun with Homecoming activities and the Elementary pep fest, which was planned by the Elementary Student Council. Parent/Teacher conferences, which were held in the gym, went well with excellent parent attendance and positive feedback from parents and teachers. The Book Fair set another sales record, with a portion of the proceeds funding free books for kids.

d. High School Principal, Brad Werner, supplied the Board with a written report. Mr. Hinkel presented and highlighted the following items. Training on the CNC machine is scheduled for Thursday, October 31. An informational meeting was held at the school on September 23rd by the Frandsen Family Foundation; 21 of 26 senior families were represented. The School Safety Drill Report for the drill held on October 23, 2019 was presented to the Board for review and signature. Mr. Werner, Mr. Hinkel, Mrs. Odgren and Mrs. Anderson traveled to Pine Technical and Community College in Pine City, MN for an informational tour. Pine Tech is one of the colleges highly supported by the Frandsen Foundation. Ruth Dikkers was chosen to participate in the WSMA State Honors Choir. She attended a four-day summer camp in June and performed at the Wisconsin State Music Conference in October. Parent/teacher conferences went well.

e. Board Member Reports - None

f. Renee Gavinski, Summer School Coordinator, supplied the Board with a slide show presentation. Information covered included the Summer School and Summer Rec programs, Summer Adventures, Summer Saunters, T-Ball, Summer Workout programs, Cardinal Academy, Prairie Fire Theatre and the Art in Action Camp. The summer of 2020 may bring some changes, to include adjustments to the summer trips, new events, and a plan to survey staff, students and families for the possibility of bringing summer school back in house.

7. a. Mr. Hinkel presented the report of Final Total Revenue and Levy for the 2019-2020 School Year to the Board for approval. Motion by Rick Palmer to approve the report as presented. Seconded by Amy Dueholm. All aye. Motion carried.

b. Mr. Hinkel presented the Final Budget Adoption for the 2019-2020 School Year to the Board for approval. Motion by Sara Cook to approve the final budget as presented. Seconded by Amy Dueholm. All aye. Motion carried.

c. Per auditor request Mr. Hinkel presented the closing of Fund 60 to the Board for approval. A change to GASB 84 - Fiduciary Activities requires the moving of all student activity funds to Fund 21. Motion by Amy Dueholm to close Fund 60, which is Account No. 050876 - "Student Activity Accounts". Seconded by Rick Palmer. All aye. Motion carried.

d. Mr. Hinkel presented a First Reading of NEOLA Policy Updates to the Board for approval. Motion by Rick Palmer to approve the first reading of the policy updates as presented. Seconded by Sarah Cook. All aye. Motion carried.

e. Mr. Hinkel presented the Hockey Co-op Agreement for 2019-2021 to the Board for approval. There was some discussion as to which schools are part of the co-op; Mr. Hinkel will follow up on this discussion. Motion by Rick Palmer to approve the agreement as presented. Seconded by Sarah Cook. All aye. Motion carried.

f. Mr. Hinkel presented a proposal to have a Middle School Track Co-op with Frederic to the Board for approval. This proposal was developed after conversations between District administration. Motion by Amy Dueholm to approve the proposal as presented. Seconded by Rick Palmer. All aye. Motion carried.

g. Mr. Hinkel presented an updated Expense Reimbursement Form for 2019-2020 to the Board for approval. Motion by Sarah Cook to approve the Expense Reimbursement Form as presented. Seconded by Rick Palmer. All aye. Motion carried.

h. The 2019-2020 Academic & Career Plan for Grades 6-12 was presented to the Board for approval. Motion by Rick Palmer to approve the Plan as presented. Seconded by Sarah Cook. All aye. Motion carried.

i. Approval of Administrative Contracts - Tabled.

j. Mr. Hinkel presented a Middle School Sports Administrative Rule to the board for approval. Discussion was held on the participation of 6th grade athletes in co-op sports. Motion by Rick Palmer to approve the Administrative Rule as presented. Seconded by Amy Dueholm. All aye. Motion carried.

k. Mr. Harelson presented the resignation of Jill Zabel from a Para-Professional position. Motion by Amy Dueholm to accept the resignation. Seconded by Sarah Cook. All aye. Motion carried.

l. Mr. Harelson recommends Cassidy Chenal and Angie McIntyre for part-time Para-Professional positions. Motion by Rick Palmer to approve. Seconded by Amy Dueholm. All aye. Motion carried.

8. Motion by Amy Dueholm to convene into Executive Session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: SF Financial, Insurance Broker Review

9. Motion by Rick Palmer to reconvene into open session. Seconded by Sarah Cook. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.

10. Motion by Amy Dueholm to adjourn. Seconded by Sarah Cook. All aye. Motion carried.
Meeting adjourned at 8:57 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved November 18, 2019

Board Minutes of the Luck School Board
Special Board Meeting
November 13, 2019
6:00 pm
Board Room

1. President Jacob Jensen called the special meeting of the Luck Board of Education to order at 6:02 pm on Wednesday, November 13, 2019, in the District Board Room. Members present were Todd Roehm, Amy Dueholm, Rick Palmer and Sarah Cook. Administration present were Brad Werner, Jason Harelson and Cory Hinkel.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda. Seconded by Todd Roehm. All aye.
Motion carried.

2. a. Discussion was held on the scope of the April 2020 Referendum.
3. Motion by Rick Palmer to adjourn. Seconded by Sarah Cook. All aye. Motion carried.
Meeting adjourned at 6:57 pm.

Submitted by Cory Hinkel, District Administrator
Minutes approved November 18, 2019

Board Minutes of the Luck School Board
Regular Board Meeting
November 18, 2019
6:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:01 pm on Monday, November 18, 2019 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, and Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Cory Hinkel and Brad Werner. Others present were Junellyn Anderson, Recording Secretary; Ione DeNucci, and Linda Olds, “Ledger Publications”. Cassie Johnson, Student Representative, arrived late.

Pledge of Allegiance by all.

Motion by Amy Dueholm to approve the agenda as presented. Seconded by Todd Roehm. All aye. Motion carried.

2. Motion by Rick Palmer to approve the minutes as presented of previous Regular Board meeting of October 28, 2019, and Special Board meeting of November 13 , 2019. Seconded by Sarah Cook. All aye. Motion carried.
3. Motion by Sarah Cook to approve Purchase Card transactions in the amount of \$21,165.13, vouchers #85086-#85196 in the amount of \$152,255.50, and ACH payments and Direct Withdrawals in the amount of \$372,249.74. Seconded by Rick Palmer. All aye. Motion carried.
4. Motion by Todd Roehm to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Rick Palmer. All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Student Representative, Cassie Johnson, updated the Board on the FFA National Convention, congratulated the Football team on their successful season and State championship, and reported that the boys and girls basketball seasons are underway. Other activities reported on were Veteran’s Day, Chorifest at UW-Superior, Conference Honor Choir, Forensics and the new Positivity Project. The Student Council has many service projects planned for December and are organizing events for January.

b . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel presented the 2018-19 District Report Card. He shared that the presentation given by Ali Kahl of CESA 11 at the November 8, 2019 inservice, “Strategies to support students with Behavioral Needs”, was excellent and included useful information for the staff. Mr. Hinkel reported that the Veteran’s Day program was well attended, and that the public/private debate has resurfaced within the WIAA.

c. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson presented the 2018-19 Luck Elementary School Report Card results, sharing past strategies and areas of focus for this year. Family Literacy Night was held on November 14, 2019, which had great attendance, and the first RIF Distribution will be November 20, 2019. Hearing screening has been completed for K4-3 students. The recent snow on the playground has students excited for recess, and the first trimester ends Friday, November 22nd.

d. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. Mr. Werner presented the 2018-19 Luck High School Report Card results, sharing the area of focus for this year and some insight into how the report card will look next year with the addition of the Middle School entity. Options for middle school music are being explored, to possibly include music appreciation, theory and composition. The 7th grade is currently working with a school volunteer on a robotic cars program in an effort to include more STEM activities into the curriculum. Mr. Werner reported that steps are being taken to give the middle school greater identity, with the rejuvenation of the Middle School Student Council and the possibility of a Middle School Robotics Club. The District received a note from Dave Anderson, Executive Director of WIAA, regarding the positive team and parent atmosphere at the State football event.

e. Board Member Reports - None

f. Ione DeNucci, Food Service Director, reported to the Board on the success of the Summer Feeding Program, noting the number of breakfast and lunch meals served. She also presented current year Food Service Program statistics to date, and program successes and challenges.

7. a. Mr. Hinkel presented the Second Reading of NEOLA Policy Updates to the Board for Approval. Motion by Rick Palmer to approve the policy updates as presented. Seconded by Amy Dueholm. All aye. Motion carried.
8. a. Mr. Hinkel led the Referendum discussion. The Board came to a unanimous agreement to present a \$9.85 million referendum question to district voters in April 2020.
 - b. Mr. Hinkel presented a proposal from Quarles & Brady LLP for Referendum Legal Services. Motion by Todd Roehm to accept the proposal as presented. Seconded by Sarah Cook. All aye. Motion carried.
 - c. Mr. Hinkel presented a Financial Advisory Agreement from PMA Securities, LLC for Referendum Financial Services. Motion by Rick Palmer to accept the agreement as presented. Seconded by Amy Dueholm. All aye. Motion carried.
 - d. Mr. Werner presented a resignation letter from Rick Berglund, Assistant Wrestling Coach, with thanks for his dedication to the program. Coach Berglund will continue to volunteer until no longer in the area. Motion to accept by Todd Roehm. Seconded by Sarah Cook. All aye. Motion carried.

- e. Mr. Hinkel presented a Memorandum of Understanding (MOU) between the District and the Village of Luck for the effective implementation of a School Resource Officer at Luck Schools. Motion by Rick Palmer to accept the MOU as presented. Seconded by Todd Roehm. All aye. Motion carried.
- f. Mr. Hinkel presented a proposal to change the December 18, 2019 Board Meeting time to 2:00 pm, with the employee appreciation gathering to follow at 4:00 pm off site. No official action taken to move the meeting time to 2:00 pm.
- g. Per Auditor request, Mr. Hinkel presented an Insured Cash Sweep Loan Agreement, for District short-term borrowing, to the Board for approval. Motion by Rick Palmer to approve the agreement as presented. Seconded by Amy Dueholm. All aye. Motion carried.
- h. Mr. Hinkel presented a Fund 21 Account application for the Class of 2025. Motion by Sarah Cook to approve the application as presented. Seconded by Amy Dueholm. All aye. Motion carried.
- i. Mr. Hinkel presented a FEMA Pre-Disaster Mitigation Grant Consulting Agreement to the Board for approval. This Agreement is between the Luck School District and Consultant Jordan Buss of JBAD Solutions LLC. Motion by Rick Palmer to approve the agreement as presented. Seconded by Todd Roehm. All aye. Motion carried.
9. Motion by Todd Roehm to convene into Executive Session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Contracts, Personnel Issues
10. Motion by Rick Palmer to reconvene into open session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
11. Motion by Todd Roehm to adjourn. Seconded by Sarah Cook. All aye. Motion carried. Meeting adjourned at 8:45 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved December 18, 2019

Board Minutes of the Luck School Board
Regular Board Meeting
December 18, 2019
2:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 2:03 pm on Wednesday, December 18, 2019 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, and Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Cory Hinkel and Brad Werner. Others present were Junellyn Anderson, Recording Secretary; Jordan Buss of JBAD Solutions LLC; Grace Thoreson and Riley Runnels, Student Representatives; Mary Stirrat, “Inter-County Leader”. Linda Olds, “Ledger Publications” arrived late.

Pledge of Allegiance by all.

Motion by Amy Dueholm to approve the agenda as presented. Seconded by Todd Roehm. All aye. Motion carried.

2. Motion by Rick Palmer to approve the minutes as presented of previous Regular Board meeting of November 18, 2019. Seconded by Sarah Cook. All aye. Motion carried.
3. Motion by Todd Roehm to approve Purchase Card transactions in the amount of \$25,649.60, vouchers #85197-#85248 in the amount of \$134,432.50, and ACH payments and Direct Withdrawals in the amount of \$364,596.22. Seconded by Sarah Cook. All aye. Motion carried.
4. Motion by Rick Palmer to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Todd Roehm. All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Student Representatives, Grace Thoreson and Riley Runnels, reported that both teachers and students are enjoying the new trimester system, the girls and boys basketball seasons are both off to a good start, and the 6-12 Holiday concert was well received with a good turnout. The Christmas Store, managed by the students in Mrs. Hunter’s Entrepreneurship Class, was again a success, with this being the 17th year. The Student Council has been busy with service projects in December, which included making and donating fleece blankets to the St. Paul Children’s Hospital and holding a Holiday food drive for grades 6-12. The “Light Up the Park” event was a fun event and well attended, with hopes it will grow each year.

b . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel attended the county Housing Study meeting and provided information from that meeting. Our school Resource Officer will officially start in January 2020. Mr. Hinkel sent approximately 1500 emails on December 17, 2019 to District Administrators, High School Principals and Athletic Directors, which included a

WIAA Petition for the 2020 Annual Meeting for a “Competitive Balance Amendment” to the WIAA Constitution. This email was sent from Mr. Hinkel on behalf of himself and other Administrators.

c. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson reported that there was a packed house for the Holiday Concert for grades 1, 3, and 5, and the Sing-a-Long for grades K4, K, 2 and 4 is scheduled for Friday, December 20th. The high school Christmas Store was very popular with students and offered a wide variety of nice gifts. The sleds are out for recess and kids are enjoying the snow. First trimester report cards have been sent home. The December PBIS celebration will be a PJ’s movie event with hot chocolate and cookies.

d. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. Mr. Werner reported that Friday, December 20th, will be a Winter Break fun day; 6-8 students are going snow tubing at Wild Mountain and 9-12 students will participate in bowling at McKenzie Lanes and movies at SCF Cinema. Some students will be focusing on restorative practices as part of their day. There is discussion about implementing “Wellness Wednesday” for both students and staff, as opposed to having a wellness week during the school year. Mr. Werner gave an update on WITC Advanced Standing Welding, and reported that the first trimester report cards have been mailed, along with 6-week progress reports and fee management statements. The switch to trimesters has received positive reports.

e. Board Member Reports - None

f. Jordan Buss of JBAD Solutions LLC updated the Board on our FEMA Pre-Disaster Mitigation Grant Program. Mr. Buss’ presentation covered the application process, grant program requirements, selection priority order, estimated PDM grant for the Luck School and area community, and the next steps in the process. Finalized plans should be submitted by the first week of January 2020.

7. a. **INITIAL RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$9,850,000.** Mr. Hinkel presented the aforementioned resolution to the Board for approval. Motion by Amy Dueholm to approve the Resolution as presented. Seconded by Todd Roehm. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried.

b. **RESOLUTION PROVIDING FOR A REFERENDUM ELECTION ON THE QUESTION OF THE APPROVAL OF AN INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$9,850,000.** Mr. Hinkel presented the aforementioned Resolution to the Board for approval. Motion by Todd Roehm to approve the Resolution as presented. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried.

c. Toby Carley, Athletic Director, recommends Jake Nichols for the LFGS Assistant Wrestling coach position. Motion to accept by Rick Palmer. Seconded by Amy Dueholm. All aye. Motion carried.

d. Mr. Hinkel presented an updated employee roster for “The Nest” to the Board for approval. Motion by Todd Roehm to accept the roster as presented. Seconded by Sarah Cook. All aye. Motion carried.

e. Mr. Hinkel presented a Fund 21 application for Youth Girls Basketball. Motion by Amy Dueholm to approve the application as presented. Seconded by Rick Palmer. All aye. Motion carried.

f. Mr. Harelson presented a resignation letter from Rachel Hedberg, K4 Teacher, effective November 18, 2019. Motion to accept by Todd Roehm. Seconded by Sarah Cook. All aye. Motion carried.

g. Mr. Harelson recommends Ellie Lake to complete the 2019-20 school year in the 4K Teaching assignment. Motion to accept by Rick Palmer. Seconded by Todd Roehm. All aye. Motion carried.

h. Mr. Harelson presented a resignation letter from Angie McIntyre, Special Ed Paraprofessional. Motion to accept by Amy Dueholm. Seconded by Sarah Cook. All aye. Motion carried.

i. Mr. Harelson recommends Heather Johnson for the position of part-time Paraprofessional. Motion to accept by Rick Palmer. Seconded by Amy Dueholm. All aye. Motion carried.

j. Mr. Werner led the discussion portion of the Northern Lights Network Distance Learning Contract renewal for the 2020-21 school year. Mr. Werner explained how the NLN Distance Learning course selection process works, and explained other distance learning options that have been explored for cost comparatives. After discussion the Board decided to renew the NLN Distance Learning Contract for the 2020-21 school year.

8. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes Todd Roehm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Administrative Contracts/Personnel

9. Motion by Amy Dueholm to reconvene into open session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. Motion by Rick Palmer to approve all Administrative Contracts as discussed. Seconded by Amy Dueholm. All aye. Motion carried.

10. Motion by Todd Roehm to adjourn. Seconded by Sarah Cook. All aye. Motion carried.
Meeting adjourned at 4:00 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes Approved January 27, 2020

Board Minutes of the Luck School Board
Regular Board Meeting
January 27, 2020
6:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:00 pm on Monday, January 27, 2020 in the District Board Room. Members present were Sarah Cook, Amy Dueholm, Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Cory Hinkel and Brad Werner. Others present were Junellyn Anderson, Recording Secretary; Bennett Jensen, Student Representative; Mary Stirrat, “Inter-County Leader”, and Linda Olds, “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda as presented. Seconded by Todd Roehm. All aye. Motion carried.

2. Motion by Todd Roehm to approve the minutes as presented of previous Regular Board meeting of December 18, 2019. Seconded by Amy Dueholm. All aye. Motion carried.
3. Motion by Rick Palmer to approve Purchase Card transactions in the amount of \$18,695.28, vouchers #85249-#85420 in the amount of \$281,789.03, and ACH payments and Direct Withdrawals in the amount of \$449,379.97. Seconded by Sarah Cook. All aye. Motion carried.
4. Motion by Sarah Cook to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Todd Roehm. All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Student Representative, Bennett Jensen, reported on the activities happening around the school. The first CIA assembly was held on January 22nd and the students enjoyed the new assembly format. The Student Council is busy planning Spirit Week activities, the Drama students are working on the Spring Show, the Seniors have received their scholarship packets, and a summary of winter sports was given. Jami Donath is an intern in our Guidance department and will be here for a semester.

b . Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel reported that Luck High School received the Honorable Mention Sportsmanship Award at the State Football tournament. The 2019-20 audit will be bid out due to the retirement of our auditor. The Eugene Wynn Memorial Learning Dock project received a sizable donation from the Gandy Dancer Marathon, making a Spring dock installation a reality. Mr. Hinkel updated the Board on the FEMA Grant application and presented an updated floor plan. The referendum community meeting has been set for March 5, 2020 at 6 pm and will be held in the cafeteria, and a referendum

informational mailing will be going out soon. Mr. Hinkel has renegotiated our trainer contract to better match our neighboring districts.

c. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson gave thanks to the Northlakes Community Clinic for the free dental clinic offered to our students in January. Parent/teacher conferences for the 2nd trimester are set for January 30th from 4 pm to 8 pm, and Early Learning Registration has been set for April 21, 2020.

d. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. The “Floor is Lava” project, spearheaded by Ms. Judy Wicklund, was popular with the students. Mid-quarter reports will be available at parent/teacher conferences for all 6-12 students. The storage shed that is being built by the Ag Department for The Nest is almost complete. There is now a formal ACT Prep course offered during 2nd trimester for those students without conflicts. Mr. Werner gave thanks to our volunteers; Donna Asper for her continued work in the FACE department, and John Ukura for continuing his robotic car program with the middle school students. There are many resources available from the National Guard that are being explored. State test planning is underway, with different testing scenarios being discussed. The CIA program has been revamped, bringing changes to the CIA assembly and making every Wednesday “CIA Day”. Mr. Jeremy Jensen, Special Ed Teacher, has been working with local businesses for school-day employment for our Special Ed students.

e. Board Member Reports - None

f. Mr. Hinkel presented the January 2020 updates to the District Strategic Plan.

7. a. Mr. Hinkel presented Policy No. 425-AR, Open Enrollment Applications, to the Board for annual approval. Motion by Todd Roehm to accept the policy as presented. Seconded by Rick Palmer. All aye. Motion carried.

b. Toby Carley, Athletic Director, received verbal communication from Larry Johnson that he is resigning from the Middle School Wrestling coach position immediately. Motion by Amy Dueholm to accept resignation. Seconded by Sarah Cook. All aye. Motion carried.

c. Toby Carley, AD, recommends Cole Britton for the Middle School Wrestling coach position. Motion to accept by Rick Palmer. Seconded by Amy Dueholm. All aye. Motion carried.

d. Toby Carley, AD, received written communication from Ashley Ekholm that she is resigning from the Middle School Volleyball coach position. Motion by Sarah Cook to accept resignation. Seconded by Amy Dueholm. All aye. Motion carried.

- e. Mr. Harelson presented a resignation letter from Heather Johnson, Special Ed Paraprofessional. Motion to accept by Rick Palmer. Seconded by Todd Roehm. All aye. Motion carried.
- f. Mr. Harelson recommends Bridget Golser and Joshua Williams for the positions of part-time Paraprofessional. Motion to accept by Todd Roehm. Seconded by Rick Palmer. All aye. Motion carried.
- g. Mr. Werner recommends Ms. Kendra DeLong for the position of Yearbook Advisor. Motion by Amy Dueholm to accept. Seconded by Sarah Cook. All aye. Motion carried.
- h. Mr. Hinkel presented a Fund 21 application for FCCLA Region 1 South. Motion by Rick Palmer to approve the application as presented. Seconded by Amy Dueholm. All aye. Motion carried.
- i. Toby Carley, AD, recommends Cora and TJ Witkiewicz and for Volunteer Ice Fishing Coaches. Motion to accept by Todd Roehm. Seconded by Sarah Cook. All aye. Motion carried.
8. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes Todd Roehm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Superintendent Evaluation; Personnel.
9. Motion by Amy Dueholm to reconvene into open session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
10. Motion by Todd Roehm to adjourn. Seconded by Sarah Cook. All aye. Motion carried. Meeting adjourned at 10:00 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved February 26, 2020

Board Minutes of the Luck School Board
Regular Board Meeting
February 26, 2020
6:00 pm
Board Room

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:03 pm on Monday, January 27, 2020 in the District Board Room. Members present were Sarah Cook, Rick Palmer and Todd Roehm; Amy Dueholm was absent. Administration present were Jason Harelson, and Cory Hinkel; Brad Werner was absent. Others present were Junellyn Anderson, Recording Secretary; Ben Smith, Student Representative; Mary Stirrat, “Inter-County Leader”, and Linda Olds, “Ledger Publications”, Amy Bartylla, Lori Denny and Amy Aguado.

Pledge of Allegiance by all.

Motion by Todd Roehm to approve the agenda as presented. Seconded by Sarah Cook. All aye. Motion carried.

2. Motion by Rick Palmer to approve the minutes as presented of previous Regular Board meeting of January 27, 2020. Seconded by Todd Roehm. All aye. Motion carried.
3. Motion by Rick Palmer to approve Purchase Card transactions in the amount of \$12,905.60, vouchers #85421-#85513 in the amount of \$203,460.50, and ACH payments and Direct Withdrawals in the amount of \$372,864.03. Seconded by Sarah Cook. All aye. Motion carried.
4. Treasurer’s Report was reviewed by Board. Motion by Rick Palmer to approve the Treasurer’s Report as written. Seconded by Todd Roehm. All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Student Representative, Ben Smith, presented an overview of current student activities which included Spirit Week, FFA Week, and the upcoming NHS/LCHS induction banquet. Students are also busy preparing for competitions, which include VAC Regional competition for the Art Club, STAR Event competitions for FCCLA, Sub-District competition for Forensics, and Solo & Ensemble competition for music students. Drama students have begun preparing for the Spring Show.

b. Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel gave thanks to Bishop Millwork for donated material that will be utilized for laser engraver projects. Summer school planning is underway and will be run somewhat similar to the past program where we joined the Unity District. Prairie Fire Theatre and swimming lessons will be a part of the summer school program. Senator Patty Schachtner visited the District on February 24, 2020 as part of “Take your Senator to Work Day”, and spent some time with our students working at Jensen

Furniture. Mr. Hinkel reported that the Competitive Equity Amendment will be on the WIAA annual meeting agenda in April.

c. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. January parent/teacher conferences went well with a great parent turnout. Other events Mrs. Harelson covered were Little Miss Luck, Valentines parties, Spelling Bee, and Jump Rope for Heart. The elementary students have been enjoying cross-country skiing, and Mr. Harelson gave thanks to Youth Sports for their donation for a groomer and to Mr. Giller for making trails. A review of the February 18th in-service was given.

d. High School Principal, Brad Werner, supplied the Board with a written report, which covered the following items. 6-12 enrollment is up; looking forward additional Chromebooks may be needed. Middle school behavior information was shared, along with State Testing and ACT Test Day plans. Students are preparing for Spring extra-curricular competitions and sports.

e. Board Member Reports - None

f. Community Education Director, Amy Aguado, supplied the Board with a written report and presented a summary of the following: District newsletter, Luck Graduate Continuing Ed Scholarship Supper, classes, day trips and the Herb Kohl Education Teacher Scholarship. Looking ahead, 2021 marks the 100th anniversary of Luck Schools.

g. Mr. Harelson presented the mid-year Achievement Gap Reduction Report to the Board for review.

7. a. Mr. Hinkel presented an Application for Cooperative Team Renewal for Girls Golf for the 2020-21 and 2021-22 school years to the Board for approval. Schools involved in the Co-op would be Luck, Unity and Frederic. Motion by Rick Palmer to accept the application as presented. Seconded by Todd Roehm. All aye. Motion carried.

b. Mr. Hinkel presented proposed additional contract language to the current Retirement HRA language. Motion by Sarah Cook to approve the additional Retirement HRA Language as presented. Seconded by Rick Palmer. All aye. Motion carried.

c. Mr. Hinkel presented a resignation letter from Dean Roush to end his position of Night School supervisor as of March 6, 2020. Motion by Rick Palmer to accept resignation. Seconded by Todd Roehm. All aye. Motion carried. Thanks to Mr. Roush for many years of offering after-school curriculum assistance to students in need.

d. Mr. Hinkel presented proposed calendars for the 2020-21 School Year to the Board for review and discussion.

e. Toby Carley, AD, received email communication from Tony Carter that he is resigning from the 7th & 8th Grade Baseball coach position. Motion by Todd Roehm to accept resignation. Seconded by Sarah Cook. All aye. Motion carried.

f. Mr. Hinkel presented the Administrative Rule for donation of sick days to the Board, as any donation of sick days must be approved by the Board. Motion by Rick Palmer to approve the current sick day donation request. Seconded by Todd Roehm. All aye. Motion carried.

g. Mr. Hinkel presented proposed Summer School Teaching pay to be added to the Employee Handbook. Motion by Rick Palmer to approve the pay as presented. Seconded by Sarah Cook. All aye. Motion carried.

8. Motion by Todd Roehm to convene into Executive Session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Personnel.
9. Motion by Rick Palmer to reconvene into open session. Seconded by Todd Roehm. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
10. Motion by Todd Roehm to adjourn. Seconded by Sarah Cook. All aye. Motion carried. Meeting adjourned at 9:12 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved March 23, 2020

Board Minutes of the Luck School Board
Special Board Meeting
March 17, 2020
6:00 pm
Board Room

1. President Jacob Jensen called the special meeting of the Luck Board of Education to order at 6:00 pm on Tuesday, March 17, 2020 in the District Board Room. Members present were Todd Roehm, Amy Dueholm, Rick Palmer and Sarah Cook. Administration present were Brad Werner, Jason Harelson and Cory Hinkel.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda. Seconded by Sarah Cook. All aye. Motion carried.

2. a. Discussion was held on the mandated Government closure.
3. Motion by Todd Roehm to adjourn. Seconded by Amy Dueholm. All aye. Motion carried. Meeting adjourned at 7:00 pm.

Submitted by Cory Hinkel, District Administrator
Minutes approved March 23, 2020

**Board Minutes of the Luck School Board
Regular Board Meeting
March 23, 2020**

**Immediately following Special Board Meeting at 6:00 pm
Approximately 7:00 pm
Board Room**

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 7:00 pm on Monday, March 23, 2020, in the District Board Room. Members present were Sarah Cook, Amy Dueholm, Rick Palmer and Todd Roehm. Administration present was Cory Hinkel; Jason Harelson and Brad Werner were absent due to COVID-19 gathering restrictions. Others present were Mary Stirrat, “Inter-County Leader”, and Linda Olds, “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda as presented. Seconded by Sarah Cook. All aye. Motion carried.

2. Motion by Todd Roehm to approve the minutes as presented of the previous Regular Board meeting of February 26, 2020, and Special Board Meeting of March 17, 2020. Seconded by Amy Dueholm. All aye. Motion carried.
3. Motion by Todd Roehm to approve Purchase Card transactions in the amount of \$18,914.37, vouchers #85514-#85613 in the amount of \$184,635.06, and ACH payments and Direct Withdrawals in the amount of \$330,741.61. Seconded by Sarah Cook. All aye. Motion carried.
4. Motion by Rick Palmer to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Todd Roehm. All aye. Motion carried.
5. Citizens signed up to address the Board: None
6. a. Student Representative Report - None
 - b. Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel expressed thanks to the Principals, Teachers and Support Staff for their help and flexibility throughout preparing for the mandated closure. He also gave thanks to Brian Kaczmariski, Polk County Health Director, and the CESA 11 Superintendents for continuous communication about the developing health pandemic and its effect on schools. Mr. Hinkel recognized the sports teams and extra-curricular groups that have had their opportunities cut short, and gave thanks to the organizers of the Cardinal Caravan program and the NHS Banquet.
 - c. Elementary Principal, Jason Harelson, supplied the Board with a written report, which covered the following items. Highlighted student activities included a week-long Dr. Seuss celebration, Family Math Night, and the Virtual World creations by the 4th-grade

classrooms. Report cards have been sent home. Mr. Harelson gave thanks to teachers and staff for pulling together to continue education while the doors are closed.

d. High School Principal, Brad Werner, supplied the Board with a written report, which covered the following items. Mr. Werner gave many thanks to the staff for rallying around our students and putting together educational plans for the closure. A short assembly for 6-12 staff and students was held on Friday, March 13th, to hear student frustrations/fears about the closure and to reassure that we are resolved to work together and support each other. Senior credit checks with critical needs will be a priority. A small Senior celebration was held on Wed, March 18th. The base of the master schedule for 2020-21 is complete; some additional considerations may be needed depending on the Spring 2020 trimester.

e. Board Member Reports - None

f. Special Education Report, Laurie Johnson - Not Present

7. a. Mr. Hinkel updated the Board on the mandated school closure due to COVID-19 and explained how the District will proceed.

b. Mr. Hinkel presented the proposed 2020-2021 Academic School Year calendar to the Board for approval. Motion by Todd Roehm to approve the calendar as presented. Seconded by Rick Palmer. All aye. Motion carried.

c. Mr. Hinkel presented applications for the Early College Credit Program to the Board for approval. Motion by Sarah Cook to approve the applications as presented. Seconded by Todd Roehm. All aye. Motion carried.

d. Mr. Hinkel presented the 2019-20 school year audit bids to the Board for review and discussion. Motion by Rick Palmer to award the 2019-20 school year audit to Two Rivers Accounting LLC. Seconded by Amy Dueholm. All aye. Motion carried.

e. Mr. Hinkel presented a resignation letter from Ellie Lake, K4 Teacher, effective at the end of the 2019-20 school year. Motion to accept by Todd Roehm. Seconded by Sarah Cook. All aye. Motion carried.

f. Mr. Hinkel presented a bank Account Authorization document for the purpose of granting user rights for Lisa Roberts to include accessing statements and transfers, wires and ACH transactions. Motion by Amy Dueholm to approve the user addition. Seconded by Sarah Cook. All aye. Motion carried.

g. Mr. Hinkel presented an Application for Cooperative Team Renewal for Wrestling for the 2020-21 and 2021-22 school years to the Board for approval. Schools involved in the Co-op would be Luck, Grantsburg, Frederic, and Siren. Motion by Todd Roehm to accept the application as presented. Seconded by Amy Dueholm. All aye. Motion carried.

8. Motion by Todd Roehm to convene into Executive Session. Seconded by Rick Palmer. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 2020-21 Staffing
9. Motion by Todd Roehm to reconvene into open session. Seconded by Sarah Cook. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
10. Motion by Rick Palmer to adjourn. Seconded by Todd Roehm. All aye. Motion carried. Meeting adjourned at 8:00 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved April 27, 2020

Board Minutes of the Luck School Board
Special Board Meeting
April 16, 2020
6:00 pm
Small Gym

1. Vice President Todd Roehm called the special meeting of the Luck Board of Education to order at 6:00 pm on Thursday, April 16, 2020, in the Small Gymnasium. President Jacob Jensen arrived at 6:05 pm. Members present were Amy Dueholm, Rick Palmer and Sarah Cook. Administration present was Cory Hinkel.

Pledge of Allegiance by all.

Motion by Amy Dueholm to approve the agenda. Seconded by Sarah Cook. All aye. Motion carried.

2. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: **Consideration of Preliminary Notice of Non-Renewal of Certified Staff**; and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: **Referendum Contractual Services**
3. Motion by Todd Roehm to reconvene into open session. Seconded by Sarah Cook. Motion by Rick Palmer to issue a Preliminary Notice of Non-Renewal of certified staff (the Board is withholding the name until the staff member is notified) Seconded by Todd Roehm. Roll Call Vote: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion Carried.
4. Motion by Amy Dueholm to adjourn. Seconded by Rick Palmer. All aye. Motion carried. Meeting adjourned at 8:05 pm.

Board Minutes of the Luck School Board
Regular Board Meeting
April 27, 2020
6:00 pm
Small Gym

1. Vice President Todd Roehm called the regular meeting of the Luck Board of Education to order at 6:01 pm on Monday, April 27, 2020 in the Small Gymnasium. President Jacob Jensen arrived at 6:11 pm. Members present were Sarah Cook, Amy Dueholm, Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Cory Hinkel and Brad Werner. Others present were Junellyn Anderson, Recording Secretary; Mary Stirrat, “Inter-County Leader”, Linda Olds, “Ledger Publications”, and Dean Roush.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda as presented. Seconded by Amy Dueholm. All aye. Motion carried.

2. Motion by Sarah Cook to approve the minutes as presented of previous Regular Board meeting of March 23, 2020, and Special Board Meeting of April 16, 2020. Seconded by Amy Dueholm. All aye. Motion carried.
3. Motion by Rick Palmer to approve Purchase Card transactions in the amount of \$11,034.05, vouchers #85614-#85673 in the amount of \$262,770.13, and ACH payments and Direct Withdrawals in the amount of \$332,959.33. Seconded by Amy Dueholm. All aye. Motion carried.
4. Motion by Sarah Cook to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Rick Palmer . All aye. Motion carried.
5. Citizens signed up to address the Board: None.
6. a. Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel gave thanks to district parents, teachers, office staff, janitorial staff, and food service staff for navigating the mandated school closure. We are currently supplying daily breakfast and lunch meals to 291 students, with that number still rising. Mr. Hinkel updated the Board on the CARES Act funding, the budget, the cleaning and maintenance of the building, and the status of Summer School and how it may operate. Signs for the Eugene Wynn Memorial Learning Dock are complete. Thank you to Mr. Werner for his work on the signage, and to Schaffer Manufacturing for donating aluminum materials.

b. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson updated the Board on the continued education process in the elementary, and gave examples of how teachers are staying connected with their students and how students are staying connected with each other. Thank you’s were given to the teachers for their resilience to get through the challenges

of distance learning, and the support staff who are working in the building each day. Mr. Harelson reported that there are 28 K4 students registered so far for the 2020-21 school year.

c. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. Mr. Werner gave an overview on how students and staff are staying connected. He updated the Board on how the guidelines coming from the State of Wisconsin Department of Health Services and the Polk County Health Department will have an effect on graduation, and asked for board discussion. It was decided by the Board to have Mr. Werner survey the senior students and their parents, and also to postpone the graduation ceremony. Mr. Werner gave an overview of how the grading will be completed for Trimester 3 and student progress. He thanked the community for their support, and the food service, maintenance and paraprofessional staff.

d. Board Member Reports - None

7. a. Mr. Hinkel chaired the public hearing portion of the meeting and presented the following resolution:

“Resolution to Waive Instructional Hours and Education Effectiveness pursuant to Wisconsin Statute 118.38(1)(a)(b)”

No public present for hearing.

8. a. Reorganization of Board Officers

Amy Dueholm made a motion for all Board Officer positions to remain the same; Jacob Jensen, President; Todd Roehm, Vice President; Rick Palmer, Clerk; Amy Dueholm, Treasurer, and motioned to close nominations. Seconded by Rick Palmer. All aye. Motion carried.

b. Rick Palmer nominated Sarah Cook as CESA Representative. Seconded by Amy Dueholm. All aye. Motion carried.

c. Board committees were reviewed. Motion by Todd Roehm for all Board Committee positions to remain the same. Seconded by Sarah Cook. All aye. Motion carried.

d. Mr. Hinkel presented the Board Meeting Calendar for May 2020 through April 2021 to the Board for review. Board meetings will remain on the 4th Monday of each month, with the exception of May, November and December. Motion by Todd Roehm to approve the Board Meeting Calendar as presented. Seconded by Rick Palmer. All aye. Motion carried.

e. Mr. Hinkel presented the following waiver resolution for approval:

“Waiver of the requirements of Wis. Stat. §121.02(1)(f) and the administrative rules promulgated by the department regarding required instructional hours for students for the 2019-2020 school year only due to the COVID-19 public health emergency.”

Motion by Rick Palmer to approve the resolution as presented. Seconded by Sarah Cook. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried.

f. Mr. Hinkel presented the following waiver resolution for approval:

“Waiver of the requirements to complete an Educator Effectiveness Cycle for educators in their Summary Year in 2019-20, including waivers of the requirements to meet PI 8.01 and Wis. Stat. §§115.415 and 121.02(1)(q) for the 2019-20 school year only due to the COVID-19 public health emergency.”

Motion by Todd Roehm to approve the resolution as presented. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried.

g. Mr. Hinkel presented a Spring Extra Duty Contract Comparison chart showing neighboring districts, and recommended that all Spring coaching contracts are paid at 20% of the contract amount. Motion by Rick Palmer to pay all Spring coaching contracts at 20% of contract amount. Seconded by Todd Roehm. All aye. Motion carried.

h. Mr. Harelson recommends Aren Gerich for the position of K4 Teacher. Motion to approve the hiring of Aren Gerich for the position of K4 Teacher by Amy Dueholm. Seconded by Sarah Cook. All aye. Motion carried.

i. Mr. Harelson recommends Caitlyn Huonder for the position of Title 1 Teacher. Motion to approve the hiring of Caitlyn Huonder for the position of Title 1 Teacher by Todd Roehm. Seconded by Amy Dueholm. All aye. Motion carried.

j. Mr. Hinkel presented a request for an Honorary Diploma for Violet Skou Tefft. Motion by Rick Palmer to approve the request, with the stipulation that an administrative rule will be created to handle future requests. Seconded by Sarah Cook. All aye. Motion carried.

k. Mr. Hinkel presented a proposal to waive the Leveled Compensation System for the 2019-20 school year. Motion by Rick Palmer to waive the system for one year, with the understanding that there is no guarantee for level movement. Seconded by Amy Dueholm. All aye. Motion carried.

l. Mr. Hinkel presented a 2020-21 Employee List to the Board for the purpose of Approval of Letter of Intents. Motion by Todd Roehm to approve Letter of Intents for the listed employees. Seconded by Rick Palmer. All aye. Motion carried.

m. Mr. Werner presented an Application for Cooperative Team Renewal for Boys Golf for the 2020-21 and 2021-22 school years to the Board for approval. Schools involved in

the Co-op would be Luck and Frederic. Motion by Rick Palmer to accept the application as presented. Seconded by Sara Cook. All aye. Motion carried.

9. Motion by Rick Palmer to convene into Executive Session. Seconded by Todd Roehm. Roll Call: Rick Palmer-yes, Sarah Cook-yes Todd Roehm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: **2020-2021 Staffing**; and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.: **Referendum Contractual Services**
10. Motion by Amy Dueholm to reconvene into open session. Seconded by Sara Cook. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.
11. Motion by Rick Palmer to adjourn. Seconded by Todd Roehm. All aye. Motion carried. Meeting adjourned at 8:55 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved May 18, 2020

Board Minutes of the Luck School Board
Special Board Meeting
May 5, 2020
7:00 am
Small Gym

1. Vice President Todd Roehm called the special meeting of the Luck Board of Education to order at 7:03 am on Tuesday, May 5, 2020, in the Small Gymnasium. President Jacob Jensen arrived at 7:10 am. Members present were Amy Dueholm, Rick Palmer and Sarah Cook. Administration present were Cory Hinkel, Jason Harelson and Brad Werner.

Pledge of Allegiance by all.

Motion by Rick Palmer to approve the agenda. Seconded by Amy Dueholm. All aye. Motion carried.

2. a. Mr. Werner presented the senior student/parent graduation survey results. Motion by Todd Roehm to officially postpone the 2020 graduation ceremony to Sunday, July 26, 2020 at 1:30 pm. Seconded by Rick Palmer. All aye. Motion carried.

b. Mr. Hinkel presented a Referendum Planning RFP document to the Board for review. Motion by Rick Palmer to proceed with the referendum RFP process. Seconded by Amy Dueholm. All aye. Motion carried.

3. Motion by Todd Roehm to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: **Consideration of Final Notice of Non-Renewal of Certified Staff**

4. Motion by Rick Palmer to reconvene into open session. Seconded by Todd Roehm. Motion by Todd Roehm to issue a Final Notice of Non-Renewal of Certified Staff (the Board is withholding the name until the staff member is notified). Seconded by Amy Dueholm. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion Carried.

5. Motion by Rick Palmer to adjourn. Seconded by Sarah Cook. All aye. Motion carried. Meeting adjourned at 8:09 am.

Minutes approved May 18, 2020

Board Minutes of the Luck School Board
Regular Board Meeting
May 18, 2020
6:00 pm
Small Gym

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:00 pm on Monday, May 18, 2020 in the Small Gymnasium. Members present were Sarah Cook, Amy Dueholm, Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Cory Hinkel and Brad Werner. Others present were Junellyn Anderson, Recording Secretary; Mary Stirrat, “Inter-County Leader”, and Linda Olds, “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Todd Roehm to approve the agenda as presented. Seconded by Sarah Cook. All aye. Motion carried.

2. Motion by Amy Dueholm to approve the minutes as presented of previous Regular Board meeting of April 27, 2020, and Special Board Meeting of May 5, 2020. Seconded by Todd Roehm. All aye. Motion carried.
3. Motion by Todd Roehm to approve Purchase Card transactions in the amount of \$16,172.23, vouchers #85674-#85714 in the amount of \$87,190.27, and ACH payments and Direct Withdrawals in the amount of \$337,552.41. Seconded by Rick Palmer. All aye. Motion carried.
4. Motion by Rick Palmer to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Sarah Cook. All aye. Motion carried.
5. Citizens signed up to address the Board: Linda Olds announced her retirement from “Ledger Publications”. Mary Stirrat recognized the school district for the efforts made to support the Senior class during the COVID-19 pandemic.
6. a. Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel updated the Board on the CARES Act funding, plans for summer school, current food delivery, and the RFP process. He reported that 330 chromebooks have been ordered, and shared a letter he wrote to our legislators telling our story throughout the pandemic. Mr. Hinkel recognized the food service, paraprofessional and maintenance staff for their continuing service.

b. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson reported that student and family engagement has remained strong, and the staff has remained connected via virtual meetings. Planning for summer school is underway, and the summer months will be used to prepare for the 2020-21 school year.

c. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. Mr. Werner recognized Jacklyn Odgren, Aaron Arjes and Kim Gould for putting together the virtual Awards Night program, and the many presenters who helped to make it happen. Other virtual events currently being worked on are 8th Grade Promotion and CIA Day. Graduation is set for Sunday, July 26 at 1:30 pm, with the type of ceremony yet to be determined; there was a Senior parade on Sunday, May 17. Mr. Werner reported that the 2020-21 master schedule is mostly complete; some adjustments may have to be made due to Trimester 3 of the 2019-20 school year.

d. Board Member Reports - None

7. a. Mr. Hinkel presented first reading policy changes for Volume 29, No. 1. Motion by Rick Palmer to approve the first reading of Volume 29, No. 1 policies as presented. Seconded by Todd Roehm. All aye. Motion carried.

b. Mr. Hinkel presented proposed adjustments to breakfast and lunch meal prices for the 2020-21 school year to the Board for approval. Motion by Sarah Cook to approve the price adjustments as presented. Seconded by Rick Palmer. All aye. Motion carried.

c. Mr. Hinkel presented the WIAA Membership renewal for the 2020-21 school year to the Board for approval. Motion by Rick Palmer to approve the membership renewal. Seconded by Amy Dueholm. All aye. Motion carried.

d. Mr. Hinkel presented an Administrative Rule for Honorary Diploma to the Board for approval. Motion by Rick Palmer to approve the Administrative Rule as presented. Seconded by Sarah Cook. All aye. Motion carried.

e. Mr. Hinkel presented the 2019-20 Budget adjustments to the Board for review. Motion by Todd Roehm to approve the budget adjustments as listed. Seconded by Rick Palmer. All aye. Motion carried.

f. Mr. Hinkel presented a request from Kinship of Polk County to renew the District's financial commitment to the Kinship program. Motion by Todd Roehm to approve the renewal of the Kinship services for the 2020-21 school year. Seconded by Amy Dueholm. Motion carried with 4 votes aye, 1 abstention.

8. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 2020-21 Staffing

9. Motion by Todd Roehm to reconvene into open session. Seconded by Sarah Cook. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.

10. Motion by Amy Dueholm to adjourn. Seconded by Todd Roehm. All aye. Motion carried. Meeting adjourned at 7:50 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved June 22, 2020

Board Minutes of the Luck School Board
Special Board Meeting
June 9, 2020
4:00 pm
Small Gym

1. President Jacob Jensen called the special meeting of the Luck Board of Education to order at 4:00 pm on Tuesday, June 9, 2020, in the Small Gymnasium. Members present were Sarah Cook, Amy Dueholm, Rick Palmer, and Todd Roehm. Administration present was Cory Hinkel.

Pledge of Allegiance by all.

Motion by Todd Roehm to approve the agenda. Seconded by Rick Palmer. All aye. Motion carried.

2. Motion by Todd Roehm to convene into Executive Session. Seconded by Sarah Cook. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. Interviews/Selection of Referendum Planning Firm
 - b. Staffing for 2020-2021 School Year
 - c. Kobussen Bus Contract
 - d. Bus Cooperative
3. Motion by Amy Dueholm to reconvene into open session. Seconded by Sarah Cook. Roll Call: Todd Roehm-yes, Rick Palmer-yes, Amy Dueholm-yes, Sarah Cook-yes, Jacob Jensen-yes. Motion carried.
 - a. Motion by Todd Roehm to select Market & Johnson, Inc. as the Referendum Planning Firm. Seconded by Amy Dueholm. All aye. Motion carried.
 - b. Motion by Rick Palmer to non-renew 3 paraprofessional positions for the 2020-21 school year. Seconded by Todd Roehm. All aye. Motion carried. Motion by Amy Dueholm to authorize Mr. Hinkel to adjust support staffing to meet the needs of the District based on COVID-19 changes. Seconded by Sarah Cook. All aye. Motion carried.
 - c. No action.
 - d. Motion by Todd Roehm to enter into a transportation cooperative with Unity and Frederic school districts. Seconded by Amy Dueholm. All aye. Motion carried.

4. Motion by Sarah Cook to adjourn. Seconded by Amy Dueholm. All aye. Motion carried. Meeting adjourned at 9:05 pm.

Submitted by Rick Palmer, Clerk
Minutes approved June 22, 2020

Board Minutes of the Luck School Board
Regular Board Meeting
June 22, 2020
6:00 pm
Small Gym

1. President Jacob Jensen called the regular meeting of the Luck Board of Education to order at 6:00 pm on Monday, June 22, 2020 in the Small Gymnasium. Members present were Sarah Cook, Amy Dueholm, Rick Palmer and Todd Roehm. Administration present were Jason Harelson, Cory Hinkel and Brad Werner. Others present were Junellyn Anderson, Recording Secretary; Mary Stirrat, “Inter-County Leader”, and Tammy Doughty-St. Claire , “Ledger Publications”.

Pledge of Allegiance by all.

Motion by Amy Dueholm to approve the agenda as presented. Seconded by Sarah Cook. All aye. Motion carried.

2. Motion by Todd Roehm to approve the minutes as presented of previous Regular Board meeting of May 18, 2020, and Special Board Meeting of June 9, 2020. Seconded by Amy Dueholm. All aye. Motion carried.
3. Motion by Rick Palmer to approve Purchase Card transactions in the amount of \$17,191.33, vouchers #85715-#85825 in the amount of \$190,988.91, and ACH payments and Direct Withdrawals in the amount of \$337,352.17. Seconded by Sarah Cook. All aye. Motion carried.
4. Motion by Rick Palmer to approve the Treasurer’s Report as given by Amy Dueholm. Seconded by Todd Roehm. All aye. Motion carried.
5. Citizens signed up to address the Board - None
6. a. Superintendent, Cory Hinkel, supplied the Board with a written report and highlighted the following items. Mr. Hinkel updated the Board on the health insurance renewal, summer maintenance projects and virtual summer school. Mr. Hinkel will meet with representatives from Market & Johnson this week regarding the referendum planning process, and has also been in contact with Jordan Buss of JBAD Solutions regarding the FEMA grant. Mr. Hinkel brought a proposal to the Board to sell seats in our district Spanish program to the Frederic School District if space permits. Approval was given by the Board to pursue this concept if space is available. Mr. Hinkel reported that the administration had a luncheon with Janet Brandt to celebrate her retirement from the District, and also that the family of the honorary diploma recipient sent their thanks. A post-virtual learning and return to school survey will be developed and sent to all parents. A joint Board meeting will be held with the Village of Luck Planning Commission at 6 pm on June 29, 2020 to discuss a portion of the school property.

b. Elementary Principal, Jason Harelson, supplied the Board with a written report and highlighted the following items. Mr. Harelson updated the Board on the end of year wrap up with the staff, and gave special thanks to Janet Brandt for her 25 years of service. He also reported on virtual summer school, the school garden, and what steps are being taken to get ready for the 2020-21 school year. Mr. Harelson gave a summary of Trimester 3 grading.

c. High School Principal, Brad Werner, supplied the Board with a written report and highlighted the following items. The 2020-21 master schedule is complete and out to staff. Educator effectiveness is being wrapped up for the 2019-20 school year. Mr. Werner reported that he is looking at professional development options for the summer, gave thanks to Carolyn Peterson for coordinating the school garden endeavor, and gave a summary of Trimester 3 grading.

d. Board Member Reports - None

e. Mr. Harelson presented the 2019-2020 AGR (Achievement Gap Reduction) End of Year Report to the Board for review.

f. Mr. Hinkel presented the June 2020 updates to the Strategic Plan to the Board for review.

7. a. Mr. Hinkel presented second reading policy changes for Volume 29, No. 1. Motion by Rick Palmer to approve the second reading of Volume 29, No. 1 policies as presented. Seconded by Todd Roehm. All aye. Motion carried.

b. Athletic Trainer Contract - Tabled.

c. Mr. Hinkel presented a proposal to the Board to work with Monte Tretsven, Chief of Police, to pursue a solution to our street parking situation. It was decided that Board members Palmer and Roehm, along with Superintendent Hinkel, will meet with Chief Tretsven, and that the Board will support the District on enforcing any parking issues.

d. Mr. Hinkel presented the open enrollment numbers for the 2020-21 school year. Motion by Sarah Cook to approve the open enrollment applications for 2020-21. Seconded by Rick Palmer. All aye. Motion carried.

e. Mr. Hinkel presented a document outlining July re-opening options to the Board for review and approval. Motion by Rick Palmer to approve Option 3, with the understanding that Superintendent Hinkel has the ability to adjust numbers if needed. Seconded by Amy Dueholm. All aye. Motion carried.

f. Mr. Hinkel presented the Title 1 District Parent and Family Engagement Policy to the Board for review and approval. Motion by Todd Roehm to approve the policy as presented. Seconded by Sarah Cook. All aye. Motion carried.

g. The graduation ceremony will be held outdoors on Sunday, July 26, 2020 at 1:30 pm, rain or shine.

h. Mr. Hinkel presented an updated employee roster for “The Nest” to the Board for approval. Motion by Todd Roehm to accept the roster as presented. Seconded by Amy Dueholm. All aye. Motion carried.

i. Mr. Hinkel recommends Jason Harelson for Athletic Director for the 2020-21 school year. Motion to accept by Amy Dueholm. Seconded by Todd Roehm. All aye. Motion carried.

8. Motion by Rick Palmer to convene into Executive Session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. Convene to closed session per Wisconsin Statute 19.85(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: 2020-2021 Staffing

9. Motion by Todd Roehm to reconvene into open session. Seconded by Amy Dueholm. Roll Call: Rick Palmer-yes, Sarah Cook-yes, Todd Roehm-yes, Amy Dueholm-yes, Jacob Jensen-yes. Motion carried. No official action took place in open session.

10. Motion by Rick Palmer to adjourn. Seconded by Sarah Cook. All aye. Motion carried. Meeting adjourned at 9:05 pm.

Submitted by Junellyn Anderson, Recording Secretary
Minutes approved July 27, 2020