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**SCHOOL DISTRICT OF LUCK  
CO-CURRICULAR ACTIVITIES CODE**

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## **Educational Philosophy**

The School District of Luck believes that one of the primary purposes of education is to provide each student with the values and training necessary to lead a rewarding and happy life. The activities program is an integral part of this process as it provides certain opportunities and emphasizes definite aims which are difficult to duplicate in other school experiences. It is the desire of the District to generate a program of activities that will provide opportunities for the youth of this community to develop the proper ideal of sportsmanship, ethical conduct and fair play. Participation in this school program is a privilege for which every student should be willing to meet the challenges deemed to necessary to fulfill these ideals. It is with this in mind that the Luck School District Activity Code has been established.

### **Objectives**

1. To develop within the students the determination and dedication necessary to complete their chosen goals.
2. To develop the self-discipline necessary for a successful life.
3. To develop a willingness to place the good of the group before the desires of the individual.
4. To teach that a penalty follows the violation of a rule.
5. To provide a “whole school” interest and activity that will develop school pride in all students.
6. To provide opportunities to exemplify and observe good sportsmanship.
7. To provide opportunities for developing lasting friendships, both with teammates and opponents.

### **Expectations**

The privilege of participating in co-curricular activities is extended to all students providing they are willing to assume certain responsibilities. The participant’s greatest responsibility is to be a credit to themselves, parents, school, and community. Remember, it is an honor and a privilege to participate and represent the school in various activities. For every privilege and right a participant has, he/she also has a corresponding duty or responsibility. Therefore, it is required that all participants:

1. Display high standards of social behavior.
2. Display outstanding sportsmanship.
3. Display proper respect for those in authority, including administration, teachers, coaches, officials and other school personnel.
4. Display a real spirit of cooperation.
5. Dress with special care when attending a contest away from home.
6. Use language which is considered socially acceptable.

## Co-Curricular Activities Code Procedure

The co-curricular activities are grouped into two (2) categories and are governed by codes as described below. Students involved in athletic competition will serve their suspension as a member of Group A.

### Group A

Basketball-B&G  
\*Baseball-Coop with Frederic  
Cross Country-B&G Coop with Unity  
Football-B  
\*Golf-B; Girl Coop with Unity  
Tennis-G

Hockey-B&G Large Coop  
Track-B&G-Coop with Frederic  
Volleyball-G  
\*Wrestling-Coop with Frederic/Grantsburg  
Softball-G-Coop with Frederic

**B-Boys G-Girls \*-Luck is host school**

### Code

- WIAA Athletic Code
- School District of Luck Co-Curricular Activities Code

### Group B

Class Officers  
Cloverleaf (newspaper)  
Art Club  
Drama  
Forensics  
Future Farmers (FFA)  
Family Community Career Leaders of  
America (FCCLA)  
Horseshoe (yearbook)  
Jazz Band

Marching Band  
National Honor Society  
Pep Band  
Quiz Bowl  
Solo and Ensemble Competition  
Spirit Club  
SODA  
Student Council  
Any other group that may form

### Code

- School District of Luck Co-Curricular Activities

All activities that are considered an extension of the classroom rather than a co-curricular activity will **not** be governed by this code of conduct. Examples of activities that are an extension of the classroom would be concerts performed by the full band and choirs, field trips, and the trips taken by foreign language students to Mexico. The principal and athletic directors will determine whether an activity is an extension of the classroom or a co-curricular activity.

## Eligibility

### I. Group A

- A. A high school student must be under the age of 19 before August 1 of each school year.
- B. A middle school student must be under the age of 15 before August 1 of each school year.
- C. A student must be a full-time student in an approved program working towards a "Luck High School" diploma.
- D. A student may not participate in a sport outside of school at the same time they are participating in that sport in school.
- E. WIAA Physical or Alternate Year Card is required for students participating in interscholastic athletics. Exams taken after April 1<sup>st</sup> are good for the following two school years. Exams taken before April 1<sup>st</sup> are good for the remainder of the school year and the following school year. In years when a physical exam is not required, a WIAA alternate year athletic permit card must be turned in.
- F. Co-Curricular Activities Code is signed by both student and parents, which indicates an understanding of the activity code. This will be kept on file in the high school office.
- G. Emergency Medical Card is signed annually by both student and parents, which serves as consent to treat in case of emergency. Each participant must turn in this card before the first day of practice.
- H. WIAA high school eligibility Information Bulletin which covers all aspects of students' eligibility as defined by the WIAA

### II. Group B

- A. Students in all groups will be governed by state association guidelines for regional and state competition.
- B. Co-Curricular Activities Code is signed by both student and parents, which indicates an understanding of the activity code. This will be kept on file in the athletic director's office.

## Academics

### I. Group A & B

#### A. Standards

- 1. A student in grades 6-12 may not have any failures during a grading period.
- 2. Middle school students must have achieved a grading period grade point average (GPA) of 1.0 or higher. High school students will use a graduated scale to allow the underclassmen to grasp the high school academic environment.

Freshmen	GPA 1.2
Sophomores	GPA 1.4
Juniors	GPA 1.6
Seniors	GPA 1.8

#### B. Guidelines

- 1. Eligibility will be based on quarter grades.
- 2. Eligibility for all fall and summer sports shall depend on grades earned in the previous spring marking period. ( Except for 7<sup>th</sup> and 9<sup>th</sup> grade).
- 3. Students who are under academic suspension are allowed to practice at the discretion of the advisor/coach with the approval of the athletic director.
- 4. Students are responsible for any schoolwork missed due to co-curricular activities. They are expected to make every effort to contact the instructor prior to the absence.
- 5. Grades of incomplete are viewed as F's when computing student GPA, unless they are extenuating circumstances as determined by the administrator. Grades will be immediately re-averaged upon satisfaction of the incomplete(s).

#### C. Process for Regaining Academic Eligibility

- 1. A student not meeting grade standards shall be ineligible for competition for a period for 20% of the schedules. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s) from the last grading period and is passing all

classes. If the student is still ineligible after the initial period, the student will be responsible for taking a grading sheet to each of his/her teachers until he/she is passing all classes. The coach will not reinstate this student until he/she get written confirmation from the Athletic Director.

## **Attendance**

### **I. Group A**

- A. An unexcused absence of one or more class periods during a sport season makes a student ineligible for the next contest unless there are extenuating circumstances as determined by an administrator.
- B. A student must be present for a full day of school to be eligible for practice or play, unless they meet the guidelines of Luck School Board, Policy 118.15.
- C. Unless there are extenuating circumstances, as determined by the athletic director or a principal, a student is required to be in class the day after an athletic contest.

### **II. Group B**

- A. An unexcused absence of one or more class periods during the week of competition/performance makes a student ineligible for that week's competition/performance unless there are extenuating circumstances as determined by the administrator.
- B. Unless there are extenuating circumstances, as determined by the athletic director or a principal, a student is required to be in class the day after a competition/performance.

## ***FOR GROUP A ONLY---CHANGING SPORTS/ATHLETIC INJURIES***

### **I. Changing Sports**

- A. An athlete may not quit one sport and begin another during the same season except by agreement of the coaches involved and/or the athletic director.
- B. A student cut from one sport may try out for another sport providing he/she was in good standing in the previous sport.

### **II. Athletic Injuries and Their Care**

- A. All injuries must be reported to the supervising coach immediately. The coach will file the appropriate injury report within 48 hours. The injury reports should be turned over to the athletic director immediately.
- B. In the case of any emergency, students will be sent to the nearest hospital, unless parents have indicated a specific hospital for treatment.
- C. The athletic office should be informed by parents/guardians prior to participation of an athlete who has any special medical problems.
- D. If an injury has been discovered after the athlete has returned home from practice or competition, the coach and athletic trainer should be notified as soon as possible.

## Conduct Resulting in Violations

### I. Group A & B

- A. Use, possession, buying or selling drugs, alcohol, look-alike drugs and/or inhalants.
- B. Use possession, buying or selling tobacco products.
- C. Knowingly entering a vehicle that is transporting alcoholic beverages and/or illicit substances unless he/she is under the direct supervision of his/her parents or legal guardians.
- D. Attendance at parties/events where drugs, illicit substances, and/or alcohol are being consumed/taken by minors is prohibited. (Attendance at family gatherings, sponsored by parents, where use of alcohol is occurring is not considered a violation. These exceptions include such logical events as family weddings, graduation parties, and similar occasions. This does not, however, allow use of alcohol or drugs by any students under this Code.)
- E. Violation any of the Wisconsin Criminal Statutes in the following chapters (see Appendix I); further they shall not be in violation of any municipal, county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is not necessary for a student to have been issued a citation to be considered a violation.
- F. Willful and persistent disrespect of behavior which is disruptive to or interferes with the learning environment may result in eligibility. This also includes school events, home or away.
- G. Violation of contest or game regulations established by the WIAA which cause ejection from an athletic contest may result in mission one (1) additional interscholastic contest. The athletic director will make the final decision.

## Guideline for Conduct Violations

### I. Group A & B

- A. IN SPORT/ACTIVITY SEASON VIOLATION- suspension application described in Code on page 8.
- B. OUR OF SPORT/ACTIVITY VIOLATION- suspension begins first day of practice.
- C. A student who is suspended for a code violation may have to forfeit all school awards for the activity season in which he/she was participating at the time of the infraction. It will be the decision of the Athletic Director and Coaches to include or exclude a student who is suspended for a code violation from receiving school awards for the activity season in which he/she was participating at the time of the infraction.
- D. Offenses shall accumulate throughout the student's middle and high school career. Violations will not carry over from middle school to the high school (WIAA Handbook). A student with two (2) violations may request the cancellation of one (1) violation from the Activity Board after a full calendar year with no violations.
- E. With each and every violation, the student's parent(s)/guardian(s) shall be notified by the Athletic Director. A conference can be scheduled at the parent's or student's request after any violation.
- F. If a violation occurs on a specific group activity, and if the specific individual(s) responsible for a violation are not identified, the Activity Board has the right to take action against the entire group.
- G. There is a due-process procedure that is outlined in this document.

## Consequences of Code Violations---- Group A

Violations (see Pg. 7)	Offense	Consequence	Alternative
<ul style="list-style-type: none"> <li>▪ Use, possession, buying or selling drugs, look-alike drugs and/or inhalants.</li> <li>▪ Use, possession, buying or selling tobacco products.</li> <li>▪ Entering a vehicle that is transporting alcoholic beverages, etc.</li> <li>▪ Attendance at parties/events where drugs, illicit substances, and/or alcohol is being consumed.</li> <li>▪ Violation of Wisconsin Criminal Statutes.</li> </ul>	<b>1<sup>st</sup></b>	Suspension from competition, team travel, and sitting on the team bench for 25% of the season. He/she may practice	<ol style="list-style-type: none"> <li>1. A student who refers him/herself, or, for the student whose parent(s)/guardian(s) refer him/her, to PASS and subsequently follows with its recommendations, there shall be a minimum of <b>1 game suspension</b> from participation and the time it takes to complete three (3) required SAP sessions.</li> <li>2. A student who is found in violation and then agrees to submit him/herself to the SAP and to follow the assessment recommendations will be suspended for <b>20%</b> of the sports season.</li> </ol>
	<b>2<sup>nd</sup></b>	Suspension from practice and competition for <b>one calendar year</b> . At the end of the one-year suspension, the student may return if he/she agrees to submit him/herself to the SAP and subsequently follows through with its recommendations.	<ol style="list-style-type: none"> <li>1. For the student whose second violation is a self or parental/guardian referral, with subsequent follow through in the SAP and its recommendations, there shall be a suspension from practice and competition for <b>20%</b> of the sports season.</li> <li>2. A student who is found in violation and then agrees to submit him/herself to the SAP shall be suspended from all practice and competition for <b>50%</b> of the sports season.</li> </ol>
	<b>3<sup>rd</sup></b>	Suspension from practice and competition for one calendar year. At the end of the one-year suspension, the students may return if he/she agrees to submit him/herself to the PASS and subsequently follows through with its recommendations.	<b>NONE</b>



## Consequences of Code Violations – Group A (cont.)

Violation (see Pg. 7)	Consequences
<ul style="list-style-type: none"> <li>▪ Willful and persistent disrespect of behavior, which is disruptive to or interferes with the learning environment.</li> </ul>	<b>Suspension from next competition</b>
<ul style="list-style-type: none"> <li>▪ Violation of contest of game regulations established by the WIAA, which cause ejection from an athletic contest.</li> </ul>	<b>Suspension from next competition.</b>
<ul style="list-style-type: none"> <li>▪ Unsportsmanlike conduct penalties or fouls during a competition.</li> </ul>	Will be reviewed and may be subject to <b>1 competition suspension</b> at the discretion of the coach and the athletic director.
<ul style="list-style-type: none"> <li>▪ Unexcused Absence.</li> </ul>	<b>Suspension from next competition.</b>

## Consequences of Code Violations--- Group B

Violation (see Pg. 7)	Offense	Consequence	Alternative
<ul style="list-style-type: none"> <li>▪ Use, possession, buying or selling drugs, look-alike drugs and/or inhalants</li> <li>▪ Use, possession, buying or selling tobacco products.</li> <li>▪ Entering a vehicle that is transporting alcoholic beverages, etc.</li> </ul>	<b>1st</b>	Suspended from ALL activities for a period of <b>FIFTEEN (15) Activity Days</b> . Suspension will include all practices, rehearsals, competitions, meetings, and travel with the group for the specified number of days. An Activity Day is defined as a school day and/or days of scheduled activities, which the student will miss.	<ol style="list-style-type: none"> <li>1. A student who refers him/herself, or, for the student whose parent(s)/guardian(s) refer him/her, to SAP and subsequently follows with its recommendations, there shall be a minimum of <b>1 day suspension</b> from participation and the time it takes to complete three (3) required SAP sessions.</li> <li>2. A student who is found in violation and then agrees to submit him/herself to the SAP and to follow the assessment recommendations will be suspended for <b>FIVE Activity Days</b>.</li> </ol>

<ul style="list-style-type: none"> <li>▪ Attendance at parties/events where drugs, illicit substances, and/or alcohol is being consumed.</li> <li>▪ Violation of Wisconsin Criminal Statutes.</li> </ul>	<b>2nd</b>	Suspended from ALL activities for a period of <b>THIRTY (30) Activity Days</b> . If the second violation occurs one calendar year after the first violation, then it shall be treated as the first violation.	<p>1. A student who refers him/herself, or, for the student whose parent(s)/guardian(s) refer him/her, to SAP and subsequently follows with its recommendations, there shall be suspension or <b>TEN (10) Activity Days</b> from participation and the time it takes to complete three (3) required SAP sessions.</p> <p>2. A student who is found in violation and then agrees to submit him/herself to the SAP and to follow the assessment recommendations will be suspended for <b>FIFTEEN (15) Activity Days</b>.</p>
	<b>3rd</b>	Suspension from ALL activities for <b>one calendar year</b> .. At the end of the one year suspension, the student may return if he/she agrees to submit him/herself to the SAP and subsequently follows through with its recommendations.	<b>NONE</b>

<b>Violation (see Pg. 7)</b>	<b>Consequence</b>
<ul style="list-style-type: none"> <li>▪ Willful and persistent disrespect of behavior, which is disruptive to or interferes with the learning environment.</li> </ul>	<b>Suspension from next competition</b>
<ul style="list-style-type: none"> <li>▪ Unexcused Absence.</li> </ul>	<b>Suspension from next competition.</b>

## Enforcement Procedures

- I. **The Luck School District recognizes the enforcement of its Activity Code should follow procedures designed to minimize the chance of error and maximize the opportunity for interested persons to be heard. To that end, the procedures set forth hereafter provide to the parents, the students, and the district, a vehicle to assure fairness and, to the extent possible, accuracy in resolving questions under this code.**
- A. A person witnessing a violation or having reliable information regarding a violation must present the kind, time, and place of violation to the administrator or athletic director in writing. It must be signed.
  - B. The athletic director shall inform the advisor/coach, the student and the parent(s)/guardian(s) that a charge has been made. If efforts to contact the parent(s)/guardian(s) on the telephone are unsuccessful, the student may be used to convey the oral or written message.
  - C. If the student does not plead guilty and administrator and advisor/coach find the student guilty of the charge based on the evidence, the student will be informed within one (1) working day of the decision, and a written notification will be mailed to the parent(s)/guardian(s).
  - D. If the student or parent(s)/guardian(s) is not satisfied with the decision of the administrator and advisor/coach he/she may appeal the decision.

## Appeal Procedures

- A. If the student or parent(s)/guardian(s) is not satisfied with the decision of the administrator and advisor/coach, he/she may request an appearance before the Activity Board. He/she must make the request in writing to the athletic director within one (1) student contact day from the notification of the decision rendered by the athletic director and advisor/coach. If the student does not request appearance before the one (1) student contact day limit, the appropriate penalty for that violation will be enforced.
- B. The athletic director shall arrange the Activity Board meeting within three (3) days after the receipt of the request to appeal.
  - a. The student shall have the right to examine the evidence and charges against him/her.
  - b. The student shall have the right to present a defense against the charges, and to present evidence on his/her behalf.
- C. Students will **not** be eligible to participate while appealing to the Activity Board.
- D. The makeup of the Activity Board will be two (2) parents, two (2) uninvolved teachers, two (2) uninvolved Student Council members, and a school administrator who will act as the chairman of the Activity Board.
- E. The school administrator shall serve as chairman of the board. The administrator shall be a non-voting member of the Board, except for his/her veto power. The duties of the chairman are:
  - a. To insure that all proper procedures have been followed to warrant Board action.
  - b. To furnish all Board members with the documents that led to the administrator's action.
  - c. To advise the Board and the accused of the specific issue to be resolved.
  - d. To insure that discussions and questions be properly and completely aired before a vote is taken.
  - e. To conduct a secret ballot at the conclusion of the discussion and question period.
  - f. To announce the result of the balloting to the accused and the Board. A majority vote shall be required for guilt.
  - g. To notify, in writing, the accused and his/her parent(s)/guardian(s) of the results of the Board's action and the penalty in accordance with existing extra-curricular policies.
  - h. To exercise veto power when he/she is not assured that all proper procedures have been satisfactorily executed or if insufficient evidence has been presented to the Board. If veto is exercised and additional information is needed, the Board may be reconvened within two (2) school days.
- F. The proceedings of the hearing will be recorded in a written record and kept on file in the Athletic Office.

# School District of Luck Co-Curricular Pledge

A student will not be allowed to participate in any co-curricular activities until this page is signed by the appropriate individuals and on file in the principal's office.

I have read and understand the rules and regulations as stated in this code.

Print Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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As a parent/guardian of a member of a School District of Luck activity, I have read and understand the contents of the Activity Code.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_